

## FY 2019 Pay Date Schedule

<u>Check #</u>	<u>Certified &lt;240 days &amp; Classified &lt; 225 days</u>	<u>Certified =&gt;240</u>	<u>Substitutes</u>	<u>Classified =&gt;225</u>
1	August 31, 2018	July 31, 2018	August 15, 2018	July 13, 2018
2	September 28, 2018	August 31, 2018	September 14, 2018	July 31, 2018
3	October 31, 2018	September 28, 2018	October 15, 2018	August 15, 2018
4	November 30, 2018	October 31, 2018	November 15, 2018	August 31, 2018
5	December 19, 2018	November 30, 2018	December 14, 2018	September 14, 2018
6	January 31, 2019	December 19, 2018	January 15, 2019	September 28, 2018
7	February 28, 2019	January 31, 2019	February 15, 2019	October 15, 2018
8	March 29, 2019	February 28, 2019	March 15, 2019	October 31, 2018
9	April 30, 2019	March 29, 2019	April 15, 2019	November 15, 2018
10	May 31, 2019	April 30, 2019	May 15, 2019	November 30, 2018
11	June 14, 2019	May 31, 2019	June 14, 2019	December 14, 2018
12	June 28, 2019	June 28, 2019		December 27, 2018
13				January 15, 2019
14				January 31, 2019
15				February 15, 2019
16				February 28, 2019
17				March 15, 2019
18				March 29, 2019
19				April 15, 2019
20				April 30, 2019
21				May 15, 2019
22				May 31, 2019
23				June 14, 2019
24				June 28, 2019

Athletic and Academic Extra Duty Supplements will be paid on the same schedule as and included in regular monthly paychecks, providing the individual has been hired by September 15 of the current year. For individuals hired after September 15, the supplement will be paid upon completion of the season and receipt of all paperwork.

Payment to Paraprofessionals for extra duty supplements will be issued on the next regularly scheduled pay date following completion of the season and receipt of all required paperwork.

<u>Pay Period Schedule - When to turn in Time Records</u>				
<u>Start Day</u>	<u>End Day</u>	<u>Days in Period</u>	<u>Due Date</u>	<u>Payment date for Subs</u>
7/1/2018	8/4/2018	25.00	8/6/2018	8/15/2018
8/5/2018	8/25/2018	15.00	8/27/2018	9/14/2018
8/26/2018	9/22/2018	20.00	9/24/2018	10/15/2018
9/23/2018	10/27/2018	25.00	10/29/2018	11/15/2018
10/28/2018	11/24/2018	20.00	11/26/2018	12/14/2018
11/25/2018	12/29/2018	25.00	1/3/2019	1/15/2019
12/30/2018	1/26/2019	20.00	1/28/2019	2/15/2019
1/27/2019	2/23/2019	20.00	2/25/2019	3/15/2019
2/24/2019	3/23/2019	20.00	3/25/2019	4/15/2019
3/24/2019	4/27/2019	25.00	4/29/2019	5/15/2019
4/28/2019	5/25/2019	20.00	5/28/2019	6/14/2019
5/26/2019	6/8/2019	10.00	6/10/2019	6/28/2019
6/9/2019	6/30/2019	15.00	6/28/2019	6/28/2019
		260.00		

**\*Due to end of year payroll processing requirements, timesheets need to be collected as soon as possible for work completed in June. Any work performed on June 29th or 30th needs to be turned in on July 1, 2018**